



## North Eastern Inshore Fisheries and Conservation Authority JOB OUTLINE

**Job Title:** Inshore Fisheries and Conservation Officer

**Post Number:** PN028510

**Responsible to:** Senior IFC Officer

**Scale Point:** 22-25

**Overall Purpose of the Job:**

To enforce all legislation relating to the management and policing of the inshore fishery throughout the Authority's jurisdiction and to maintain a strong working knowledge of all related legislation.

**Principal Accountabilities:**

1. To act in a professional and competent manner enforcing all legislation relating to the management and policing of the inshore fishery throughout the Authority's jurisdiction and to maintain a strong working knowledge of all related legislation.
2. To support adequate cover of fishing grounds, markets, ports, stations and premises throughout the Authority's district on a regular basis.
3. To conduct visits at any hour of the day or night as may be necessary.
4. To be available at short notice to undertake such roles and responsibilities as may be required including weekends and bank holidays.
5. To support the planning of enforcement operations through the gathering and maintenance of records and regular reporting to senior management on all intelligence and information received from the ground.
6. To actively support the delivery of the Authority's stock monitoring and survey programme including undertaking quayside sampling and intertidal surveys, data collection and any other 'on the ground' operational activities and duties which may be required from time to time.
7. To accurately collect and record data and compile reports as necessary.
8. To lead and assist in the interviewing of suspects using recordable media in line with the Police and Criminal Evidence Act (PACE) and associated guidelines.
9. To give evidence in Court and be cross examined by legal professionals.
10. To work as a crewmember on the Authority's Patrol vessels when required and fully support all related activities.
11. To actively support the operation of the Authority's inshore rigid inflatable boat (RIB) and achieve and maintain the required level of training and competence to safely administer such duties at sea.
12. To provide regular oral and written reports to the Authority's senior Officers and feed into the monthly reporting regime in a timely, accurate and appropriate manner in line with monthly deadlines set.
13. To actively and regularly engage with all partner organisations including building and maintaining

relationships through ‘face to face’ engagement with the fishing industry and other commercial and leisure operators throughout the Authority’s district.

14. To maintain a network of useful contacts.
15. To support the delivery of the Authority’s statutory marine environmental responsibilities under European and national legislation particularly the Marine and Coastal Access Act and Habitats Regulations.
16. To actively contribute and participate in the Authority’s education and outreach programmes.
17. To undertake and support environmental surveys and monitoring projects relating to all aspects of the marine and estuarine environment to include both quayside and offshore activity.
18. To display and maintain a high level of professionalism when representing the Authority at events, meetings and working groups.
19. On a daily basis, actively engage and integrate on an operational level with all the other NEIFCA teams.
20. To assist and support in the induction and training of new staff members
21. Perform similar duties as required commensurate with the nature and grade of the role.

**General Information:**

1. The above principal accountabilities are not exhaustive and may vary without changing the character of the job or level of responsibility.
2. The Health and Safety at Work etc. Act, 1974 and other associated legislation places responsibilities for Health and Safety on all employees. Therefore it is the postholder’s responsibility to take reasonable care for Health and Safety and Welfare of him/herself and other employees in accordance with legislation.
3. The above duties may involve having access to information of a confidential nature which may be covered by the Data Protection Act, and by Part 1 of Schedule 12A to the Local Government Act, 1972. Confidentiality must be maintained at all times.
4. The post holder must maintain strict confidentiality at all times relating to the handling and disclosure of all data and information held by the Authority.
5. The post holder must not make any reference to the Authority, its members or its member Authorities or anyone employed by the Authority on any social media site unless express permission has been granted by the Chief/Deputy Chief Officer(s), Clerk or Chairman.

**Postholder’s Signature:**

**Date:**