



North Eastern Inshore Fisheries and Conservation Authority JOB OUTLINE

Job Title: Patrol Boat First Mate

Post Number: PN028502

Responsible to: Deputy Chief Officer

Scale Point: 32-35

Overall Purpose of the Job:

Lead and manage all aspects of the Authority's offshore operational activities, ensuring the safe and efficient operation of the Authority's vessels and associated equipment.

Principal Accountabilities:

1. Under the direction of the Deputy Chief Officer lead and manage all aspects of the Authority's offshore operational activities, ensuring the safe and efficient operation of the Authority's vessels and associated equipment.
2. To supervise the operation of the Authority's vessels and boardings of other vessels at sea or in harbour.
3. To oversee the general maintenance of the Authority's vessels and all associated equipment.
4. To ensure high standards with regard to all the responsibilities of the post at all times.
5. To regularly and routinely undertake the duties of the Deputy Chief Officer whenever necessary and take sole command of the Authority's offshore patrol vessel(s).
6. To support the Chief Officer and Deputy Chief Officer in the development and implementation of organisational policies and procedures.
7. To support the training and development of all new 'front line' enforcement staff.
8. To work as a member of the Patrol Boat crew, assisting in the enforcement and environmental duties of the vessel.
9. To assist in the safe handling and navigation of the vessel.
10. To manage deck side activities including the safe operation of winches and haulers, mooring and slipping operations.
11. To support the environmental team in the commissioning, deployment, maintenance and use of the vessels marine survey equipment at sea.
12. To undertake shore duties as required and performs such other duties as reasonably correspond to the general character of the post and are commensurate with its level of responsibility.
13. To maintain a thorough knowledge of the Committee's Byelaws, National and EU Legislation.
14. To carry out boardings of vessels, inspect catches, landings and fishing gear and to gather all possible evidence of suspected breaches of regulations.

15. To take statements and submit written evidence to be considered by the Chief Officer for prosecution.
16. To lead and assist in the interviewing of suspects using recordable media in line with the Police and Criminal Evidence Act and associated guidelines.
17. To attend Court as required give evidence and be cross examined by legal professionals.
18. To act as Officer in charge of investigation for all offshore enforcement, to collate and submit offence reports in a timely manner to Chief Officer.
19. To collect and record data/statistics and prepare reports and returns as required by the Deputy Chief Officer.
20. To attend training courses as required.
21. To actively contribute and participate in the Authority's education and outreach programmes.
22. To assist and support in the induction and training of new staff members
23. Perform similar duties as required commensurate with the nature and grade of the role.

General Information:

1. The above principal accountabilities are not exhaustive and may vary without changing the character of the job or level of responsibility.
2. The Health and Safety at Work etc. Act, 1974 and other associated legislation places responsibilities for Health and Safety on all employees. Therefore it is the postholder's responsibility to take reasonable care for Health and Safety and Welfare of him/herself and other employees in accordance with legislation.
3. The above duties may involve having access to information of a confidential nature which may be covered by the Data Protection Act, and by Part 1 of Schedule 12A to the Local Government Act, 1972. Confidentiality must be maintained at all times.
4. The post holder must maintain strict confidentiality at all times relating to the handling and disclosure of all data and information held by the Authority.
5. The post holder must not make any reference to the Authority, its members or its member Authorities or anyone employed by the Authority on any social media site unless express permission has been granted by the Chief/Deputy Chief Officer(s), Clerk or Chairman.

Postholder's Signature:

Date: